

REGISTER FOR A MISSOURI JUDICIARY ACCOUNT

- ➡ Go to the www.courts.mo.gov/case.net to access Missouri Case.net. Click **Logon** in the upper right area of the screen.
- ➡ Click **My Account** located below the Logon Box.
- ➡ You will be directed to a page titled **Log in to Your Missouri Judiciary Account**. Click **Create an account**.
- ➡ Complete the registration process using your Missouri Bar PIN from the lower right corner of your Missouri Bar card.
- ➡ At the end of the process, you will be returned to the Missouri eFiling System logon page.
- ➡ If you need assistance with registering for a Missouri Judiciary account, please contact the Help Desk at (888)541-4894.

SUBSCRIBE TO THE MISSOURI eFILING SYSTEM

- ➡ After receiving the confirmation e-mail from mocourts.registration, wait five minutes and then follow the link provided to log into the Missouri eFiling System. Enter the user ID and password from the account you created.
- ➡ Complete the two subscription screens, **Subscribe to eFiling and Accept the Missouri Electronic Filing User Agreement**.
- ➡ When you see the **eFiling Menu**, your registration and subscription are complete.
- ➡ If you need assistance with subscribing to the Missouri eFiling System, please contact the Help Desk at (888) 541-4894.

DOCUMENTS IN SECURE CASE.NET

When you log into secure Case.net, the items appearing in docket entries for a selected case that are **blue and underlined** are electronic documents that can be viewed by clicking on the item. A “lock” icon beside the item indicates it is sealed or otherwise secured and cannot be viewed over the Internet. If you need assistance with Case.net, please contact the Help Desk at (888) 541-4894.