

THE COUNTY COMMISSION
OF
STONE COUNTY, MISSOURI

May 9, 2013

STATE OF MISSOURI |
COUNTY OF STONE |

Be it remembered that a session of the County Commission of Stone County was held in the courthouse at Galena, on May 9, 2013. Those in attendance today were Presiding Commissioner Dennis Wood, Southern Commissioner Jerry Dodd and Northern Commissioner Mark Maples.

Morning Session:

9:00 AM

Presiding Commissioner Dennis Wood opened the meeting with the pledge of allegiance to the flag.

Those present for this meeting today are as follows: Janet Akers, Corporate Business Systems; Connie Johnson, Galena Vision of Hope; Mel Willoughby, Assessor's office; Wendy Metcalf, Public Administrator; Isaac Cornelison, Sheriff's office; Amy Larson, Recorder of Deeds, James Gold, Northern Road Commissioner; Stan Potter, Southern Road Commissioner; Tonya Glover, Planning and Zoning; Earl, Johnson, IT; Kristi Stephens, Treasurer; Vicki May, Collector, Judy Berkstresser, County Clerk; DeeAnn Blankenship, County Clerk's office; Missy Parks, Sheriff's office; Denise Dickens, Commission Secretary, and Kathy Hass, County Clerk's office.

Approval of Commission Minutes

The matter to approve the minutes for Stone County Commission meeting dated May 7, 2013 was brought to decision by a roll call vote: Dodd – yes; Maples – yes; Wood – yes. Minutes ordered approved.

Schedule of Bills - 1

Presiding Commissioner Dennis Wood presented a schedule of bills that have been submitted to him from the County Clerk's office in the amount of \$73,393.12. This matter to accept the bills for payment was brought to decision by a roll call vote: Dodd – yes; Maples – yes; Wood - yes. Order to pay carried.

Schedule of Bills - 2

Presiding Commissioner Dennis Wood presented a schedule of bills that have been submitted to him from the County Clerk's office in the amount of \$3,387.46. This matter to accept the bills for payment was brought to decision by a roll call vote: Dodd – yes; Maples – yes; Wood - yes. Order to pay carried.

Schedule of Bills - 3

Presiding Commissioner Dennis Wood presented a schedule of bills that have been submitted to him from the County Clerk's office in the amount of \$22,249.06. This matter to accept the bills for payment was brought to decision by a roll call vote: Dodd – yes; Maples – yes; Wood - yes. Order to pay carried.

Northern Commissioner Mark Maples asked that those departments having cell phones paid for by the county use them, whenever possible, instead of land lines when making long distance calls. This would reduce the phone bill from CenturyLink and better utilized the Verizon phone plan.

Vision of Hope

Connie Johnson came before the Commission with a letter of thanks for the County's support of Galena Vision of Hope, and to promote the Galena on the Move 5K Fun Run/Walk. The 5K Fun Run/Walk will be held on Saturday, June 1, 2013 at 10:00 AM.

Vision of Hope is also doing a makeover of two area homes on May 18 and May 19, 2013.

Corporate Business Systems

Janet Akers came before the Commission to discuss using Corporate Business Systems to analyze the counties printers, copiers, and fax machines and incorporating a central purchasing department to save the county money.

Elected Officials / Department Heads Monthly Meeting

Budget line items were reviewed and discussed. Sale Tax receipts showed General Revenue down 4.96% for the month, but up 2.48% for the year; Capital Improvement and Law Enforcement were each down 0.89% for the year, but up 2.75% for the year. The Local Option Use Tax showed a 15% increase for the year.

County Clerk Judy Berkstresser informed the Commission that the Unemployment line will go over budget due to the increase of unemployment benefits in the Sheriff's department resulting from the change in leadership on January 1, 2013.

Presiding Commission Dennis Wood reported that the bank building was purchased for \$65,000.00. Closing will be June 3rd with payment being deferred until February 2014. Interest will be the prime rate at that time and should be approximately \$1,300.00.

Presiding Commission Wood stated that no determination has been made for the use of the bank building and wants the elected officials input on how to best utilize the building. The Commission is requesting to have offices in the Historic Courthouse. Northern Commissioner Mark Maples stated that he voted no on the purchase of the bank building.

Southern Commissioner Jerry Dodd stated that due to Sunshine Laws, private offices would give the Commissioner the ability to meet one on one.

County Clerk Judy Berkstresser suggested using the property for employee parking. Collector Vicki May suggested attaching the building to the Assessor's office.

Southern Road Commissioner Stan Potter noted the problem with parking around the square and suggested the vacant lot north of the Law Enforcement building be leveled and graveled for overflow Law Enforcement parking.

County Clerk Judy Berkstresser addressed the meeting regarding a visit on May 16 by the Department of Public Safety. County Clerk Berkstresser reported that Stone County is deficient in LEP (Limited English Proficiency) and Civil Rights Training. County Clerk Berkstresser urged the elected officials to make sure their employees are aware of Employment Rights, Civil Rights and procedures for reporting discrimination by reminding them to look at the posters and review their handbooks.

County Clerk Berkstresser informed the meeting that MOPERM, the County's property and liability insurance is requiring implementation of a safety program. DeeAnn Blankenship, County Clerk's office, added that the first step is to form a safety committee made up with one representative from each department. This newly formed committee can meet once each month after the elected officials meeting. Each department will submit their representative's names to DeeAnn Blankenship who will in turn give that representative all the needed documentation.

Southern Commissioner Jerry Dodd asked everyone to keep Judge William Kirsch in our prayers, as the Judge was in an auto accident on Joe Bald Road.

Bank Depository

Treasurer Kristi Stephens informed the meeting that the County Depository will change from Great Southern Bank to Liberty Bank on September 1, 2013. Remote capture will be available. A representative from Liberty Bank will come with more information and be able to take check orders. There will be a switch at payroll from using voided bank checks to a black and white direct deposit form. This form will look like the voided check now used only there will not be any bank numbers on it.

Earl Johnson, IT Director, stated that the internet service problem was a 38 state problem and was quickly corrected by CenturyLink. IT Director Johnson and Northern Commissioner Mark Maples are working with CenturyLink for a possible cost reduction of services.

The Maintenance Department was praised for the work done on the third floor restrooms and the improvement done to the County grounds. Other areas of concern that were discussed were loose tile on first floor, getting windows washed, paint the depot building, and plant flowers in the beds of the newly purchased bank building.

Southern Commissioner Jerry Dodd urged all those who have not gotten keys to the Sheriff's office to do so.

10:06 AM The Commission went into recess.

10:23 AM The Commission reconvened.

Copier Lease Agreements

Missy Parks, Sheriff's office, came before the Commission for signature on lease/purchase agreements for 3 copiers in the Law Enforcement Building. Missy Parks and IT Director Earl Johnson reported the substantial savings these new copiers will create, as well as the ability to go paperless.

The matter to sign lease agreements with Copy Products, Inc., subject to review and approval by County Counsel William McCullah, was brought to decision by a roll call vote: Dodd – yes; Maples – yes; Wood – yes. Matter carried.

County Counsel William McCullah arrived after the adjournment, reviewed, and approved the contracts. Contracts were then signed by Presiding Commissioner Dennis Wood.

Bank Building Purchase

Presiding Commissioner Dennis Wood reported that Stone County Abstract and Title Company has estimated that closing costs for purchase of the bank building will be less than \$100.00 due to a credit for the first 6 months of taxes that have been paid by First Home Bank.

By unanimous consensus of the Commission, Presiding Commission Dennis Wood will call at least three companies for verbal quotes and then choose one to do a building inspection. Estimated cost of a building inspection is \$300 - \$400. By unanimous consensus of the Commission, Southern Commissioner Jerry Dodd will contact at least three companies for verbal quotes and then choose one to do a termite inspection. Estimated cost of a termite inspection is \$75 - \$100.

County Clerk Berkstresser has authorized \$500 to be used from the Enhancement Fund for the closing costs and inspections.

Announcements

The Stone County Commission will meet at 10:00 AM on Tuesday May 14, 2013 instead of 9:00 AM. The Commission will be attending the Table Rock Chamber breakfast. Keynote speaker will be Sheriff Doug Rader.

Denise Dickens informed the Commission that a letter was received from SEMA, requesting receipt of the \$881.12 overpayment. The matter for discussion was scheduled for the May 16, 2013 Road and Bridge meeting.

A letter was received from Doris Harmon regarding the evacuation procedure of the April bomb threat.

Northern Commissioner Mark Maples, Rick Dickerson, and Denise Dickens are touring the Springfield recycling center on Friday May 10, 2013.

Afternoon Session

1:00 PM

The County Commission and Highway Commission and County Counsel William McCullah will meet on Cambridge Road to review the road.

Public Time:

Time was extended to anyone who wanted to speak to the commission at this time.

Adjournment:

The adjournment of the Stone County Commission meeting was brought to decision by roll call vote: Dodd – yes; Maples – yes; Wood – yes. Meeting adjourned at 10:48 AM.